

PLTC VARIANCE REQUEST FORM

All variance requests require board approval, so please provide as much information as possible

1. Provide owner of unit and unit number
2. Provide a justification as to why you are requesting a variance and the purpose of it.
3. Provide color, model, size, shape, and material of item.
4. Provide photos/drawings and proposal of installation requirements for the building area.

Once the variance is approved by the board, the item can then be installed and inspected. After inspection, the variance license will be signed by all parties and kept on file in the office.